

City of Larchwood

City Council Meeting Minutes

August 24, 2026

1. Call to Order

Mayor Ken Kerkvliet called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Council Members Present: Tanner Tracy, Candie Medema, Ned Hodgson, Terry Viereck, Ted Underberg

Council Members Absent: None

Mayor: Ken Kerkvliet

City Employees: Sandi DeSmet, Jessica Hoberg, Zach Majeres, Matt Bouwman

Community Members / Guests Present: Jordan Metzger, Shane Reinke, Kyle Kramer, Tristan Taylor, Kristi Gramstad, Lori and Larry Summers, Nancy Kerkvliet, Daryl Hooegeveen, Paul Fluit

2. New Business

A. New Community Center Bid Review and Selection

Jordan Metzger and Shane Reinke reviewed the differences between the bids received in September 2025 and the current bids. Additional costs associated with the Northern Acres site include a pump, sidewalks, a larger parking lot, deeper footings, and increased material costs. It was noted that some material costs have increased between 5 and 20 percent. Council discussed asphalt versus concrete for the parking lot. Although, asphalt would cost approximately half as much as concrete, it would not have the same expected longevity. Council expressed its preference to proceed with concrete rather than asphalt.

Metzger requested approval of the bids so he could proceed with the contractor-selection process, beginning with the lowest bidder.

Motion: Hodgson moved to accept the bids as submitted, excluding Alternate No. 1 and including Alternate No. 2, depending on cost.

Seconded by Medema.

Motion carried unanimously.

B. Lyon County West Community Guide

Council discussed the upcoming Lyon County West Community Guide and whether the City should purchase advertising. The City has traditionally purchased the back-page advertisement, which is the most expensive placement. Premium-page advertisements range from \$795 to \$1,195. Council noted that the information the City would include in the guide is already available on the City's website.

Motion: Tracy moved not to advertise in the guide.

Seconded by Hodgson.

Motion carried unanimously.

C. 2025–26 Budget Review

Council discussed the need to review water, electric, and sewer rates. PFM Financial Advisors will assist the City in evaluating rate options based on the Council's goals for the city. Council requested reports from the previous five years for comparison.

PFM also recommended establishing an additional account for Riverboat Foundation and casino revenue and for the community center.

Further discussion will take place at the next Council meeting.

Beginning in November, utility meters will be read on the first day of the month instead of the twentieth to align with REC & Rural Water.

3. Adjournment

Meeting adjourned at 6:57p.m.