



February 9, 2026

The City of Larchwood met for their Regular Meeting on Monday, February 9, 2026 in the Larchwood Community Center. Council members in attendance were: Mayor Kerkvliet, Ned Hodgson, Ted Underberg, Terry Viereck, Candie Medema, Tanner Tracy and Lauren Steers. Others in attendance were: Sandi DeSmet, Matt Bouwman, Jessica Hoberg, Zach Majeres, Kyle Kramer, Jeff Ripperda, Lowell and Betty Knobloch, Jen Moser, Rachel Potter, Carla Manning, Steve Simons, Jen Smit and Angela Merk & Jeff Ripperda.

Mayor Kerkvliet called the meeting to order and recited the Pledge of Allegiance at 5:30 pm.

Kyle Kramer wanted the Council to know that Bob Kramer's Land is still available for sale.

Matt & Zach gave the Maintenance Report: Did sewer and water reporting, trimmed trees, fixed floor scrubber, replaced lights where needed, replaced some electric meters. Cleaned carburetor on blue water pump, Did some repairs in the men's bathroom at baseball. Pushed up tree pile, changed door knobs at sport's complex, sanded streets and cleared sidewalks. Installed new faucet and R.O. at City Hall. Installed thermostat enclosure at city hall. Mayor Kerkvliet and Lauren Steers gave Technology updates, one was on tv's purchased for advertising. (we will see what the public interest

Mayor Kerkvliet has been communicating with Iowa State University on Strategic Planning for the City. They would like to make a 10 year plan. Motion by Underberg, second by Viereck to start the process.

Resolution 2026-3 TAX ABATEMENT FOR TOM & TAMMY KREMER was approved on motion by Medema, second by Tracy. Roll call vote: all ayes

Resolution 2026-4 TAX ABATEMENT FOR JEAN & DEBRA DAVID was approved on motion by Hodgson, Medema. Roll call vote: all ayes.

Resolution 2026-8 AMENDING CREDIT CARD POLICY was approved on motion by Tracy, second by Underberg. Roll call vote: all ayes. This will allow Matt & Zach to have a limit of \$2,000 and Sandi & Jessica \$1,000 for items that cannot wait to be paid until the next meeting.

Mayor Appointments: City Employee and Council member addresses have changed, please use the appropriate address when contacting an employee or Council member.

Ned Hodgson – Ned.hodgson@cityoflarchwood.org Mayor Pro-Tem, Lyon County Riverboat Fdn, Waste & Recycling, Parks & Recreation, Lyon County Community Foundation. Cemetery.

Candie Medema – Candie.Medema@cityoflarchwood.org Library Board, Waste/Recycling, Parks & Recreation

Tanner Tracy – Tanner.tracy@cityoflarchwood.org Lyon County Economic Development, Street Department, Building & Equipment

Terry Viereck – Terry Viereck@citylarchwood.org Street Department, Electric Complaint, Building & Equipment Dept Water & Sewer department, Building & Equipment Department

Ted Underberg – Ted.underberg@cityoflarchwood.org Fire Board, NWIA Regional Housing Authority, NWIA Area Solid Waste Agency, Electric Department, Cemetery Department

Sandi DeSmet – Sandi.desmet@cityoflarchwood.org City Clerk/Finance Officer, Zoning Administrator

Ken Kerkvliet – Ken.kerkvliet@cityoflarchwood.org Mayor, Lyon County Emergency Board, NWIA Solid Waste Agency (alternate)

Jessica Hobert – Jessica.hoberg@cityoflarchwood.org City Clerk

Matt Bouwman – Matt.bouwman@cityoflarchwood.org Maintenance

Zach Majeres – Zach.majeres@cityoflarchwood.org Maintenance

The City received a Nuisance Abatement Letter from NWIA Planning & Development that states hours, postage and mileage. Sandi will check into their next steps.

Property Right of Way at 1238 Edgerley - Discussing was tabled on this matter.

Matt & Zach have been busy redoing the back room by the Legion to get rid of all the water damage. They have redone the sheetrock and floor, painted and put up new blinds. Now the question is who can use it. Jeff Ripperda was here on behalf of the Larchwood Legion but needed to leave before this topic came up. Will discuss next month.

A Lease Agreement with Allen & Stacia Poppens to Lease the Premises of NE1/4, Section 36. T100N, R48W in the terms to lease the certain parcel of land for the purpose of farming activity as described in full in this lease. The term of this lease shall run for a period of 1 year, beginning on January 1, 2026 to December 31, 2026 for \$0.00. The parties shall have the option of renewing the lease after this period. The City of Larchwood permits use of this land to Allen & Stacia Poppens unless it is deemed needed by the City of Larchwood for emergency use. Motion by Underberg. Second by Medema. All in favor all ayes.

Ken will check into High Yield Interest Rates and put the money saved for the New Community Center in an account.

Ken asked if there were any updates on new Zoning Board members. There are no Updates. 3 spots are left to fill.

Mayor Kerkvliet signed a Proposal for Professional Service with Stockwell Engineering for Maps and GIS Updates.

Mayor Kerkvliet asked if there were any 250th Birthday plans in the works, (Nothing has been mentioned.)

An Agreement with Stone Group Architects was signed by Mayor Kerkvliet, this agreement will pay for their services related to the new community center on an hourly basis.

The January 13, 2026 meeting , Minutes were approved by Tracy, second by Hodgson. Summary of bills were paid and signed by Viereck, second Underberg.

Sandi will be consolidating small use bank accounts with the Library.

The meeting entered into Closed Session by Hodgson, second by Medema at 7:00 pm. The search is now on to continue to look into a new plan of were to place the New Community Center. The Closed season was ended at 7:47 on motion by Hodgson, second by Tracy.

The Next Regular is scheduled for March 9, 2026 and Budget Meeting will be held on March 16, 2026.

Adjournment by Tanner Tracy and second by Candie Medema

Ken Kerkvliet, Mayor

ATTEST,

Sandi DeSmet

Bills from 1/13/26 to 2/9/26 were approved on motion by Viereck, second by Underberg. Roll call vote: Hodgson-aye, Tracy-aye, Medema-aye, Viereck-aye, Underberg-aye. Claims Reports, Treasurer's Report & Budget Report were reviewed and signed by Mayor & Council. Bank Reconciliations, Time Sheets, Invoices were reviewed and signed by Mayor.

General Fund \$21,947.99

Access Systems-copier	\$ 81.30	N'West IA Review-publication	\$ 63.00
Access Systems Leasing-copier	\$ 89.43	New Century Press-publication	\$ 246.67
Alliance Communications-phone/Internet	\$ 111.09	Northland Seamless-Gutter	\$ 1,058.00
Bonander Law-Legal expenses	\$ 1,724.00	NWIPDC-Nuisance Services	\$ 1,451.00
City of Larchwood-utilities	\$ 1,052.37	One Office Solution-chair	\$ 387.18
Community Oil-office	\$ 914.75	Runnings Supply-supplies	\$ 549.19
Denny's Sanitation-city service	\$ 522.00	Sandi DeSmet-renewal	\$ 128.27
DRG Mechanical-HVAC service	\$ 1,337.02	Security Savings Bank-Sdep Box Rental	\$ 40.00
Green Eggs & Ram-computer equipment	\$ 1,868.06	Site One Landscape-supplies	\$ 6.37
Hillyard/supplies	\$ 172.40	Steers Lauren-IT labor	\$ 268.75
IPERS-retirement	\$ 1,836.63	Ted Underberg-mileage/supplies	\$ 232.90
IRS-Fed/FICA Tax	\$ 2,182.16	Thornton Carpet-carpet	\$ 615.87
Jessica Hoberg-supplies	\$ 1,056.00	Todd's True Value-supplies	\$ 65.70
Mark Lais-interment	\$ 1,056.00	US Postal Service-postage/envelopes	\$ 711.04
Matt Bouwman-office supplies	\$ 199.00	VISA-supplies	\$ 711.04
Storey Kenworthy-checks	\$ 63.00	Wellmark-insurance	\$ 1,763.09

Road Use Fund \$29,202.30

City of Larchwood-utilities	\$ 270.75	Midwest Alarm-street lights	\$ 11,164.58
Community Oil-fuel	\$ 778.50	Richarz Repair-air filters	\$ 146.72
Cooperative Farmers Elevator-potash	\$ 72.71	Runnings Supply-supplies	\$ 387.98
Equipment blades-blades	\$ 1,316.52	Stensland Gravel-hauling	\$ 1,265.00
John Deere-supplies	\$ 552.79	TK Repair-tire repair	\$ 30.00
Larchwood Local-gas	\$ 748.97	Top Notch Tree Svc-tree removals	\$ 2,800.00
Meyer Electric-street lights	\$ 5,366.49		

Water Fund \$90,246.97

Access Systems-copier	\$ 81.30	Lyon & Sioux RW-water usage	\$ 17,488.79
Access Systems Leasing	\$ 89.43	Lyon REC-usage	\$ 66,537.66

Core & Main-curb boxes	\$ 589.04	Matt Bouwman-CPO School	\$ 400.00
Foundation-water test	\$ 30.00	US Postal Service-postage/envelopes	\$ 355.52
Hillyard/Supplies	\$ 172.39	USA Blue Book-water testing supplies	\$ 352.74
IPERS-retirement	\$ 719.82	Wellmark-insurance	\$ 1,763.10
Leuthold-consultation/curb stop repair	\$ 750.00		

Sewer Fund \$4,078.49

Access Systems-copier	\$ 81.30	IPERS-retirement	\$ 719.82
Access Systems Leasing-copier	\$ 89.43	IRS-FED/FICA-tax	\$ 717.18
Foundation Analytical-water testing	\$ 179.75	US Postal Svc-postage/envelopes	\$ 355.52
Hillyard-supplies	\$ 172.40	Wellmark-insurance	\$ 1,763.09

Electric Fund \$13,157.25

Access Systems-copier	\$ 81.30	Lyon REC-water heater	\$ 1,554.00
Access Systems Leasing-copier	\$ 89.43	Matt Bouwman-misc supplies	\$ 440.54
Alliance-phones/internet	\$ 1,104.91	Meyer Electric-svc 1405 Willards Lane	\$ 1,302.19
City of Larchwood-utilities	\$ 217.51	Midwest Alarm-labor/service	\$ 480.00
Community Oil-sc/regulator	\$ 205.00	Sandi DeSmet/cell phone case	\$ 58.40
Dean Snyders-rebates	\$ 600.00	Site One Landscaping-supplies	\$ 6.37
Forte-credit card fees	\$ 99.52	US Postal Svc-postage/stamps	\$ 355.52
Hillyard-supplies	\$ 172.40	Verizon-phones/service	\$ 2,146.15
Iowa One Call-locates	\$ 5.40	Vision Metering-service fee	\$ 1,000.00
IPERS-retirement	\$ 739.27	Wellmark-insurance	\$ 1,763.09
IRS-Fed/FICA-tax	\$ 736.25		

Garbage Fund \$16,575.64

Denny's Sanitation-res svc	\$ 16,575.64
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